ALI Board of Directors Meeting
Minutes, April 5, 2010


Guest: Veronica Henderson, student at School of Library and Information Science, IUPUI.

Call to Order. Arthur Hafner called the meeting to order at 11:00 a.m. and reviewed the agenda.

Welcome. Michelle Russo welcomed the ALI Board to the Franklin D. Schurz Library at Indiana University South Bend on Dyngus Day. She presented a profile of the institution and its library.

Minutes of February 16, 2010. Eileen Saner reviewed the minutes,

Motion: To accept the minutes as read.

Moved by Michele Russo; second by Dan Bowell.

Passed.

Treasurer's report: current budget. Mary Persyn reviewed expenditures as of the end of February 2010. With expected expenditures for the members’ meeting and committee activities, about $8,000 will be left unspent at the end of the year. Payments by members to cover the cost of ALI’s portion of Academic Search Premier will not cover the annual subscription increase. The ALI Board had agreed to cover the difference. This amount will be recorded in a line created under “Program Implementation” in the current budget. This will make ALI’s contribution to Academic Search Premier clearly visible to the members.

The ALI Board had made a one-year commitment to cover the cost increase of Academic Search Premier. The Board will need to act to extend this practice for another year. Lyrasis bills ALI members for Academic Search Premier and sends the money to ALI’s fiscal agent, Midwest Consortium for Library Services. MCLS sends ALI’s money to the State Library which then forwards the entire payment to EBSCO.

Treasurer’s report: proposed budget, 2010-11. Mary proposed the same income for next year with the same number of members. However, Susan Clark noted that IVY Tech, Columbus will pay membership this year even though it shares a library with IU Columbus. This will increase the dues
income by $300. Mary anticipates a small increase in the cost of the members' meeting and a reduced expenditures for program implementation. Board expenses should be less if more meetings are held by digital conferencing. Marketing/PR and other lines remain the same. Mary will prepare a corrected version of the 2010-11 budget for the members’ meeting.

**Scheduling payment of ALI’s portion of Academic Search Premier to the State Library.** If Inspire stays with EBSCO and ALI continues to support ASP, some adjustment will need to be made in order to have funds available for the State Library. Last year the State Library requested the first quarter’s payment in June but Lyrasis didn’t bill until July. Lyrasis will be asked to bill in June for payment by late July. Some libraries like to pay in June and will appreciate the earlier billing. Mary will work with the State Library on payment options and report to the Board. Board action will be taken by email if necessary.

**MCLS as ALI’s fiscal agent.** Arthur will contact MCLS Executive Director Randy Dykhuis to confirm that MCLS continues to be willing to serve as ALI’s fiscal agent. ALI’s accounting work is being done in Indianapolis just as it was when INCOLSA served as ALI’s fiscal agent.

**Next Board meeting.** The Board will meet immediately after the May 6 members’ meeting to schedule its meetings for 2010-2011. Mary will poll members of the ALI Board regarding a different regular day for the members’ meeting since the first Thursday in May presents a conflict for some of the Board members.

**Report of the Members’ Meeting Planning Committee.** Arthur and Michele reported on the work of the committee, which includes John Lamborn of Wabash College. Andrew Pace of OCLC will be the speaker in the morning. The Committee will have a back-up plan in case Pace is not able to attend at the last minute. Five poster sessions have been accepted. Poster presenters are invited to attend for the entire meeting. Mary Persyn will receive attendance responses. If a library director is unable to attend, a proxy may be sent. Both Mary and Arthur should be notified.

The Board agreed to a request from Barbara Albee, instructor at IUPUI School of Library and Information Science, to attend the members’ meeting until the beginning of the business session. Discussion followed regarding the possibility of inviting representatives from other Indiana library groups such as the State Library, MCLS, Lyrasis, and the Indiana Library Federation.

Arthur reported on many details addressed by the planning committee. The Board approved a draft agenda for the ALI Business Meeting including committee reports. Each committee will submit a written annual report to Arthur in advance of the Business Meeting. The report will include goals for the upcoming year.

Jennifer will make certificates for retiring library directors and for Board members who are ending their service. The ALI membership will be asked for names of ALI member directors who are leaving their service.

At the end of the members’ meeting, attendees will be asked to complete a survey which can be used for planning next year’s members’ meeting.

**Resource Advisory Committee (RAC).** Kirsten Leonard joined the meeting by conference call to present the Committee's report. In the future, the RAC will only present negotiated deals that clearly benefit ALI members. ACS-accredited institutions are now determining what periodical holdings are
necessary to maintain accreditation. Lyrasis will help the RAC determine what other options are available with ACS. Kirsten has met monthly with Nancy Harris and Donna Wolfe of Lyrasis to improve communications.

Lyrasis will present a report showing how Lyrasis deals have saved money for ALI members. Lyrasis conducted a survey of ALI members to determine common databases for future deals. Links to survey results are available online. While the initial results are immediately useful, future surveys will need more detail. ALI representatives on the Inspire Advisory Committee will inform the ALI Board as soon as a decision is made on the vendor of choice for state-funded full text periodical databases.

Kirsten also referred to the draft document shared with the Board, ALI RAC Clarification of Expectations of Lyrasis Services for ALI Contract. This document addresses expectations agreed upon by both parties regarding items like the amount of detail in invoices and timing for renewals. In the fall, Lyrasis’ performance on the contract will be evaluated before the contract is renewed at the end of the year.

Dan Bowell presented a proposal from RAC that ALI continue to provide 70% of the cost of Academic Search Premier so that it can be included in Inspire. The Indiana State Library has covered the other 30% of the cost. If ASP is not selected as an Inspire database, the RAC would explore ways to continue a subscription to ASP for Indiana academic libraries. Numbers included in the proposal are all hypothetical except for the 70/30 split which RAC hopes will continue. The State Library is currently in the process of selecting databases for Inspire. Members of the Advisory Council have insisted that comparable content is required. The names of firms being considered for Inspire are not public information. The current RFP for Inspire is a two-year contract not a three-year contract as in the past. The process is determined by state government policies.

**Motion:** To accept the RAC proposal to share the cost of Academic Search Premier with the State Library according to the current 70/30 formula

Moved by Dan Bowell; second by Mary Persyn.

**Passed.**

Arthur will inform Jim Corridon at the State Library of the ALI Board decision.

Dan presented the RAC’s plan for distributing the costs of the subscription to Oxford University Press online reference products. The cost-sharing scenario includes a two-tiered base fee with an added amount derived from the institutions student FTE. The Board supported the plan for cost sharing.

**Nominations Committee.** Susan Clark presented the report of the ALI Nominating Committee and expressed gratitude to Michele Russo for assistance with the process. The slate includes Arthur Hafner (President), Jim Mullins (Vice President), Eileen Saner (Secretary), and Mary Persyn, (Treasurer). Candidates for the member-at-large position are Dan Bowell (Taylor University), Janet Fore, (Saint Mary’s College) and David Lewis (IUPUI). Susan will send the slate to the members by April 21. Election of officers and the member-at-large will take place at the members’ meeting on May 6. At the members’ meeting, the ALI Nominating Committee will distribute a list of the members of the ALI Board that have been selected by the various constituencies.

**Information Literacy Task Force.** Susan Clark reported on the work of the Task Force. ALI members have been invited to join a listserv that will be a forum for sharing opinions, advice, and suggestions regarding information literacy. The Task Force is considering various ways for ALI members to share information literacy resources. A subcommittee is working to identify a nationally known speaker on information literacy for a presentation at ILF. The ALI Board agreed in February to contribute half of
the cost of this speaker up to $1,150.

ALI Board members agreed that the name of this group should be changed from Task Force to Committee. ALI can cover the lunch expenses for a face-to-face meeting for the group and also some travel expenses.

**ALI Resource Sharing Committee.** Judy Tribble has resigned as Board Liaison and Chair for this Committee. Arthur recommends appointing Matthew Shaw, the Head as Access Services at Ball State University Libraries, as interim chair. Elaine Nelson of Ball State is also on the committee. The charge of the committee is to assess the status of resource sharing in the state given changes in the environment (State Library, INCOLSA/MCLS) since the Long Tail report. What are the needs and opportunities? The Committee should also monitor progress on the State Library’s efforts to update the 1997 Indiana Resources Sharing Manual. Arthur will serve as the Board liaison during Matthew’s term as interim chair. Arthur will have a phone conference call with Matthew and Jennifer to get committee work started. The Board expressed appreciation for Judy Tribble’s work in assembling the committee.

**Private Academic Library Network of Indiana (PALNI).** In April and early May, The PALNI Executive Committee will interview candidates for the new position of PALNI Executive Director. The third annual PALNI All-Staff Meeting will be held in Anderson, Indiana on May 25, 2010.

**Midwest Consortium for Library Services (MCLS).** Jennifer Younger reported that the MCLS Interim Board has worked on bylaws, on a dues structure and on establishing the first official Board. MCLS will invite Indiana libraries to suggest services that MCLS could provide. Jennifer will contact ALI member libraries to explain this activity.

**Comparing the costs and benefits of joining MCLS and Lyrasis.** Eileen requested assistance in assessing the advantages and disadvantages of joining Lyrasis or MCLS for payment of OCLC services and for other consortial benefits. Arthur noted the Lyrasis member dues which are posted on the Lyrasis website are significantly higher that MCLS dues. One Board member reported that their institution had joined Lyrasis for the current year and was pleased with their consulting services. However their OCLC billing through Lyrasis had errors which needed to be corrected several times.

Another director wondered whether OCLC billing problems are the fault of OCLC since some ARL libraries have discovered significant differences in their invoices. One Board member noted that the training Lyrasis provides to individual members is available to ALI members through the State Library’s group membership.

Most ALI libraries have chosen to use MCLS as a matter of convenience and because of the lower membership fees. MCLS seems more likely than Lyrasis to be able to provide support for local resource sharing, which is a high priority for ALI Libraries. MCLS is already coordinating direct borrowing in Michigan. MCLS wants to work with other mid-west library networks.

**ALI archives.** Jennifer will work with David Lewis of IUPUI and Carolyn Walters of IU Bloomington to develop a recommendation on the location of the ALI archives. Arthur suggested getting the archives digitized, and said that ALI would contribute toward this, possibly. Jim suggested putting them in a location where they can be enhanced by oral histories.

**ALI listservs.** Jennifer will send a proposal to the Board regarding the future management of ALI listservs, which are now hosted at the University of Notre Dame.
**Senate Bill 84.** Arthur reported that Jim Corridon of the State Library wants to meet with the library directors of the public universities and colleges to discuss how to satisfy the requirements of Senate Bill 84, which addresses the use of library materials by state legislators. The State Library is planning to survey state legislators regarding their needs for resources. The State Library wants to encourage the legislators to use Inspire. One challenge will be to provide access to subscription databases such as Lexis Nexus, which are not part of Inspire. This is an opportunity to educate the legislators on the cost of quality online databases.

**Future goals.** Arthur led a discussion of future projects and goals for the coming year. He noted the goals of the RAC that were presented in their report for the Board. With the support of the Board, Arthur will ask Vice President Jim Mullins to lead a task force to review the strategic plan, the statements of mission and vision, and the bylaws. Board members are satisfied with the current structure of the Board.

There was vigorous discussion on the frequency of Board meetings and how often meetings should be held using communications technology rather than face-to-face. Face-to-face meetings are important at the beginning of each year and prior to the annual members’ meeting. More frequent and shorter technology-supported Board meetings could be scheduled on a regular day each month. Arthur will explore initiating more frequent conference calls for the Executive Committee to carry on the agenda of ALI in between the full Board meetings.

**Board members ending service.** Jennifer Younger expects that an acting director will be appointed for the Notre Dame Hesburgh University Libraries. Her last day will be around May 19. Jennifer will explain the need for a Notre Dame libraries’ representative on the ALI Board. Notre Dame will continue its contributions to ALI through the Resource Advisory and Resource Sharing Committees.

Michelle Russo’s completes her duties at the IUSB Library at the end of June, 2010. Vicki Bloom is the new dean of Library and Media Services at IUSB.

**Guest comments.** Veronica Henderson shared observations from the meeting.

The Board meeting adjourned at 2:50 p.m.

Submitted by Eileen Saner, Secretary
Associated Mennonite Biblical Seminary